Jim Hogg County ISD 2023 Designated Nonbusiness PIA Days

January							February							March								
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																<u>31</u>						
202	3 Но	lidays	for U	Jnite	d Stat	es (P	A Days	Higl	hligh	nted i	n Yel	low)										
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Jan 2		New Ye		50.000				May 14 Mother's Day								10			ay (su	bstitu	te day)
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Apr	18	rax Dag	y				Oct	9	Col	umbu	s Day				Dec	31	New	Year's	Eve			

Jim Hogg County ISD 2024 Designated Nonbusiness PIA Days

January							February							March						
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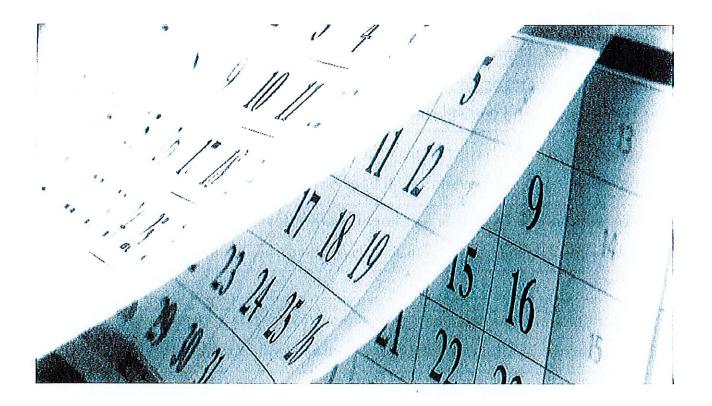
JIM HOGG COUNTY
INDEPENDENT SCHOOL DISTRICT
Making A Difference

Su M Tu W Th F Sa Option #3 Su M Tu 2 3 4 5 6 7 8 Days 7 (8 9 9 10 11 12 13 14 15 1st: Aug 17-Sept 21 25 Days 14 15 16 16 17 18 19 20 21 22 2nd: Sept 26 - Nov 3 28 Days 21 22 23 23 24 25 26 27 28 29 3rd: Nov 7 - Dec 21 28 Days 28 29 30 30 31 31 4th: Jan 8 - Feb 16 28 Days 30	W 3		January 2024							
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HB 3033 Provides Updates to the TPIA

AUGUST 17, 2023 · Karen Dooley



House Bill (HB) 3033 of the 88th Regular Session of the Texas Legislature impacts governmental entities' response to public information requests.

Two important provisions members need to be aware of include the definition of "business day" and clarification of the timeline to respond to a requestor once an attorney general (AG) opinion is received.

Nonbusiness days

Complying with the Texas Public Information Act (TPIA) requires adherence to timelines that reference "business day," but no formal meaning had ever been established. The law now formally defines the meaning by clarifying business days do not include the following:

- Weekends Saturday or Sunday
- National holidays (i.e., New Year's Day, Martin Luther King, Jr. Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day)
- State holidays (i.e., Confederate Heroes Day, Texas Independence Day, San Jacinto Day, Texas Emancipation Day, Lyndon Baines Johnson Day, the Friday after Thanksgiving, and the 24th and 26th of December)
- Optional holidays of Rosh Hashanah, Yom Kippur, or Good Friday if the public information officer of the governmental body observes the holiday
- Friday or Monday before or after a national or state holiday if the holiday falls on the weekend and the governmental body observes the holiday on that Friday or Monday
- Up to an additional 10 designated nonbusiness days per calendar year on which administrative offices are closed or operating with minimum staffing

The designation of nonbusiness days for a school district must be made by the board of trustees. For other governmental bodies the designation must be made by the executive director or other chief administrative officer. Caution should be taken when approving nonbusiness days since a school year does not align with a calendar year.

Response time

If a governmental entity requests an attorney general decision to determine whether requested information may or must be withheld, the entity must take the following steps within a reasonable time once an AG's opinion is issued:

- Notify the requestor of the information to be released or to be withheld in accordance with the AG's decision.
- Provide to the requestor a cost estimate for the release of information.
- Produce the information to be released.
- · Notify the requestor if the AG's decision is being legally contested.

HB 3033 clarifies reasonable time as not later than the 30th day after the AG decision is released.

Resources

Review Access and Records in the Personnel Records section of the *HR Library* (member login required) to learn more about the TPIA, public information requests, and access to records. Additional information can be found in the Public Information section of TASB School Law eSource.

Karen Dooley is an assistant director at TASB HR Services. Send Karen an email at karen.dooley@tasb.org.

Stay up to date with all the latest HR news and trends by joining the HRX mailing list!

